

The Arc
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To: Chair & Members of the Audit
Committee

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Tuesday 16th January 2024

Dear Councillor

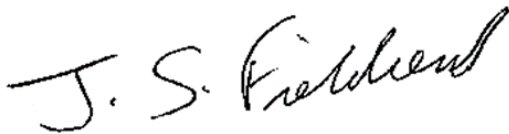
AUDIT COMMITTEE

You are hereby summoned to attend a meeting of the Audit Committee of the Bolsover District Council to be held in the Council Chamber on Wednesday 24th January 2024 at 14:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality, and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

AUDIT COMMITTEE AGENDA

Wednesday 24th January 2024 at 14:00 hours taking place in the Council Chamber

Item No.		Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	
	To consider the minutes of the last meeting held on 27 th November 2023	To Follow
5.	Audit Committee Work Programme 2023-2024	4 - 6
6.	Exclusion of the Public	
	To move:-	
	“That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.” [The category of exempt information is stated after each item].	
	<u>REPORTS OF THE INTERNAL AUDIT CONSORTIUM MANAGER</u>	
7.	Summary of Progress on the 2023/24 Internal Audit Plan	7 - 47

Audit Committee Work Programme 2023/24

Formal Items – Report Key

Treasury Management	Audit/Risk

Date of Meeting	Items for Agenda	✓	Lead Officer
27th June 2023	• Report of External Auditor - Audit Strategy Memorandum	✓	Mazars
	• Summary of Progress on the 2022/23 and 2023/24 Internal Audit Plan	✓	Head of Internal Audit Consortium
	• Internal Audit Consortium Annual Report	✓	Head of Internal Audit Consortium
	• Audit Committee Work Programme 2023/24	✓	S151 Officer
25th July 2023	• Report of Internal Audit – Summary of progress on the Internal Audit Plan 2023/24	Sep	Head of Internal Audit Consortium
	• Member Training 2023/24 – Member Discussion March 2024 meeting	Mar '24	Feedback from Committee Members on training requirements
	• Annual Governance Statement and Local Code of Corporate Governance Sept meeting	Sep	Director of Governance/Monitoring Officer
	• Audit Committee Work Programme 2023/24	Sep	Governance / S151 Officer
26th September 2023	• Report to those charged with Governance – Mazars Audit Completion report	Nov	Mazars
	• Audit Progress Report – Year ended 31/3/23	✓	Mazars
	• Strategic Risk Register and partnership arrangements	Nov	Chief Executive
	• Report of Internal Audit – Summary of progress on the Internal Audit Plan 2023/24	✓	Head of Internal Audit Consortium

Date of Meeting	Items for Agenda	✓	Lead Officer
	• Implementation of Internal Audit Recommendations	✓	Head of Internal Audit Consortium
	• Review of the Internal Audit Charter	✓	Head of Internal Audit Consortium
	• Annual Governance Statement and Local Code of Corporate Governance	✓	Director of Governance/Monitoring Officer
	• BDC Statement of Accounts 2022/23	Nov	Section 151 Officer
	• Assessment of Going Concern Status	Nov	Section 151 Officer
	• Annual Report of Committee	✓	Section 151 Officer
	• Audit Committee Work Programme 2023/24	✓	Governance / Section 151 Officer
27th November 2023	• Report to those charged with Governance – Mazars Audit Completion Rpt		Mazars
	• BDC Statement of Accounts 2022/23		Section 151 Officer
	• Assessment of Going Concern Status		Section 151 Officer
	• Strategic Risk Register and partnership arrangements		Chief Executive
	• Audit Committee Work Programme 2023/24		Governance / Section 151 Officer
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24th January 2024	• Report of Internal Audit – Summary of progress on the Internal Audit Plan		Head of Internal Audit Consortium
	• Accounting Policies 2023/24		Section 151 Officer Moved to March meeting
	• Report of External Auditor – Auditor’s Annual Report 2022/23		Mazars Moved to March meeting
	• Report of External Auditor - External Audit Progress Report		Mazars Moved to March meeting
	• Audit Committee Work Programme 2023/24		S151 Officer

Date of Meeting	Items for Agenda	✓	Lead Officer
12 th March 2024	• Strategic Risk Register and partnership arrangements		Chief Executive
	• Accounting Policies 2023/24		Section 151 Officer
	• Report of External Auditor – Auditor’s Annual Report 2022/23		Mazars
	• Report of External Auditor - External Audit Progress Report		Mazars
	• Report of Internal Audit – Summary of progress on the Internal Audit Plan 2023/24		Head of Internal Audit Consortium
	• Implementation of Internal Audit Recommendations		Head of Internal Audit Consortium
	• Report of Internal Audit – Internal Audit Plan 2024/25		Head of Internal Audit Consortium
	• Audit Committee – Self-assessment for effectiveness		Section 151 Officer
	• Member Training 2023/24 – Member Discussion		Feedback from Committee Members on training requirements
	• Audit Committee Work Programme 2023/24		S151 Officer

Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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